



**Eötvös Loránd Tudományegyetem**  
**Pedagógiai és Pszichológiai Kar**  
**Kari Ösztöndíj Bizottság**

1075 Budapest, Kazinczy utca 23-27.  
Tel., Fax.: 061/461-4500/347

**Call for application**  
**Scientific, cultural, sport scholarships**

The Scholarship Committee of ELTE PPK calls for entires for the faculty's cultural, sport and science scholarship on the basis of the Act No. CCIV. 85/C of 2011 on Higher Education, the edicit about compensations and allowances of students in higher education (51/2007. (III.26) and the Academic Regulation for Students.

In case of foreign travels the current regulation of JOKT operates!

**Aim of the call:**

Granting students:

- who organized cultural events for a department or the whole faculty and would like to acquire support for these events
- who organized scientific events for a department or the whole faculty, edited scientific publications, organized scientific conferences, or participated in said conferences and would like to acquire support for the expenses
- and those,
  - who are competing for ELTE and wish to receive support for any competition entry,
  - who have organized a sporting event, a lecture, a camp, or a regular sporting activity for a department for the whole Faculty or any student of ELTE.
  - who have placed in an international or national competition (The list of officially recognized sports of MEFOB will be the reference for the assessment of the sports that can be applied for in the category of competitive results).

**Who can apply?**

Any student who in the given semester has an active registration on a full-time course at ELTE PPK, thus state-funded and self-funded students as well. Active students status is required.

The amount cannot exceed

- a) 400% of the student norm, if the activity named in the application concerns a minimum of 50 students
- b) 300% of the student norm, if the activity named in the application concerns a maximum of 49 students
- c) 200% of the student norm, if only the applicant is concerned.

The student norm is 166 600 Ft/ year on the basis of the Act No. CCIV. 114/D § (1 a). of 2011 on Higher Education.

**How to apply:** Through the Neptun academic system, under the "Administration" and "Requests", choosing the correct category (Cultural/Scientific/Sport). In the "Brief summary" („Tevékenység rövid leírása”) column a 300-400 character long brief summary has to be written, in which the most important details of the activity have to be explained and also has to include the date, the location and the duration of the activity. One student is eligible only for one application per semester (cultural, scientific or sport).

**If the event took place before the application period: the application will be paid by post-financed: the student can submit the application after the event has taken place. The amount spent on the event can be supported by invoices, and the amount of the grant will be awarded according to that by the KÖB.**

**Application documents to be attached:**

1. precise budget with accurate and valid receipts
2. A recommendation from a lecturer at the Faculty of Education and Psychology; the lecturer should send a message to [palyazat@ppkhok.elte.hu](mailto:palyazat@ppkhok.elte.hu) from his/her own email address provided by ELTE, detailing his/her support for the applicant's activities.
3. in case of a group the group's activity up to this point and a list of all the names of the participants (those who study at the faculty must be distinguished)

**If the event takes place after the application period: the application will be supported by pre-financing: the applicant can submit his/her draft via Neptun, and the amount of the grant will be awarded by the KÖB based on these. The applicant must provide proof of the event no later than 15 days after the event has taken place.**

If the student graduates in the spring semester of the 2022/23 academic year, his/her pre-financing application will not be supported.

1. Description of the event - In no more than 2 pages, a summary of the event, including its purpose, rationale, motivation, number of participants, duration of the project.
2. A recommendation from a lecturer at the Faculty of Education and Psychology; the lecturer should send a message to [palyazat@ppkhok.elte.hu](mailto:palyazat@ppkhok.elte.hu) from his/her own email address provided by ELTE, detailing his/her support for the applicant's activities.
3. Budget - Presentation of the expenses for the application, certified quotations for the costs of organizing the event

The use of the pre-applied grant must be reported to the Faculty Scholarship Committee.. The report must be sent to the Commission via the appropriate e-mail address (see below) within 15

days of the end of the event, but no later than 5th December 2023. If the applicant fails to comply with the reporting obligation, no further applications will be considered eligible. If the amount awarded is not used, the applicant will be requested to reimburse the difference via Neptun.

The report must include:

- invoices in the name of the applicant justifying the activity
- a description of how the event was carried out

For scientific application: [tudomany@ppkhok.elte.hu](mailto:tudomany@ppkhok.elte.hu)

For cultural applications: [kultura@ppkhok.elte.hu](mailto:kultura@ppkhok.elte.hu)

For sports applications: [sport@ppkhok.elte.hu](mailto:sport@ppkhok.elte.hu)

If the application is still incomplete after the one opportunity to rectify the deficiencies, it will be rejected by the KÖB without a decision on the merits.

**Application deadline: 01. 05. 2023. 08:00 – 07. 05. 2023. 16:00**

**Time period to submit missing documents: 07. 05. 2023 16:00 – 12.05.2023 16:00**

**Eligible period: 14.11.2022 – 05.12.2023**

### **Important information:**

1. The applicant has only one opportunity for completion of the documents, thus we would like to ask the students to attain the needed documents as soon as possible.
2. The incoming applications will be evaluated by the operative measures, by-laws and the call for application, in accordance of the content of the application and the documents attached. The incoming applications will be evaluated by the Scholarship Committee of ELTE PPK and the applicants will be informed about the results through Neptun, in 10 days after the decision was made. The Scholarship Committee only accepts PDF and

JPEG file formats and none of the uploaded files' size can exceed 2 MB.

3. Only the Scholarship Committee and people mandated by the Scholarship Committee are entitled for the management of the applicants' personal data. This data will only be used for the elaboration and evaluation of the application. The management of personal data will happen on the basis of the Data Protection, Data Security and Data Management Regulations of ELTE.



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4. With concerns about personal data management and security the applicant can turn to the Hungarian National Authority for Data Protection and Freedom of Information, or may ask for judiciary legal remedy.
5. The applicants shall have 15 days upon notification of the assessment of the application to appeal, which must be submitted to the Legal, Administrative and Public Procurement Directorate of Chancellery of ELTE (21-23. Szerb Street, 1056, Budapest) with the denotation "for the Student Legal Remedy Committee".
6. The payment of the awarded grant is only possible, if the applicant's bank account number, tax identification number and address (in Neptun: permanent address) are registered in Neptun as well. If any of the mentioned data is missing, the payment is not possible. In case any of the necessary data is not registered in Neptun after the third attempt of payment, the applicant loses the entitlement for the grant on the basis of the Academic Regulation for Students.
7. The fact, that a student is awarded with the faculty's cultural/scientific/sport grant, as well as the purpose and the amount of this grant– according to the university's Data Protection, Data Security and Data Management Regulations – can be publicized, of which the applicant takes notice by submitting the application.
8. The applicant agrees to the content of the call of application, as well as agrees that in case of submitting invalid data, the university may open disciplinary proceedings against the applicant.
9. For further information, resolving problems concerned Neptun, and with any questions about the application contact us via email: [palyazat@ppkhok.elte.hu](mailto:palyazat@ppkhok.elte.hu)

Budapest, 16.03.2023

Faculty's Scholarship Committee  
ELTE PPK